



Sunnyvale Fire Rescue

404 Tower Pl., Sunnyvale, TX 75182

P: (972) 203-0314 / F: (972) 226-4613 / Email: fire1@townofsunnyvale.org



BURN PERMIT APPLICATION

Open burning can only be achieved with an authorized Burn Permit. Burn permits will be issued on weekdays from 9 a.m. – 5 p.m. at Town Hall. All requests for Open Burning Permits should be made three (3) to five (5) days in advance of the date you wish to burn. There is no charge for this permit, but certain regulations and guidelines for burning must be followed. The regulations and guidelines are outlined at the bottom of this page. Burn permits are good for 14 days from the date of issuance. Applications must be fully completed. Failure to provide any of the information may result in a delay and/or rejection of the application. **AUTHORIZATION TO BURN WILL BE GRANTED ON A DAILY BASIS BY A FIRE INSPECTOR WITH SUNNYVALE FIRE RESCUE.**

Regulations and Guidelines:

1. Open Burning Permits are issued for the open burning of trees, brush, shrubs, and limbs, solely for the purpose of land clearance. **ALL TRASH BURNING IS PROHIBITED (IFC 2018 Section 307.2).**
2. Authorization to burn will only be granted when the wind speed as forecasted by the National Weather Service does not exceed 15 mph.
3. Once permission has been granted, no burn permit site shall be left unattended for any period unless the fire has been completely extinguished **(IFC 2018 Section 307.5).**
4. The burn permit site and the materials to be burned are subject to inspection at any time by any inspector of Sunnyvale Fire Rescue **(IFC 2018 Section 307.2.1 and 307.3).**
5. The Fire Code Official is authorized to order the extinguishment by the permit holder, another person responsible, or the Fire Department of open burning that creates or adds to a hazardous or objectionable situation **(IFC 2018 Section 307.3).**
6. Each person or resident shall be responsible for providing adequate safety precautions to control the open fire.
 - Gasoline, diesel, or any other type of accelerant shall not be used to ignite/maintain the burn pile.
 - All burn piles shall be located a minimum of 150' from all structures and a minimum of 50' from public roadways and property lines **(NCTCOG/Sunnyvale Fire Amendment to IFC 2018 Section 307.4).**
 - All burn piles shall be completely extinguished before sundown each day.
 - Not less than one portable fire extinguisher with a 4-A rating, or other approved on-site fire-extinguishing equipment, such as dirt, sand, water barrel, garden hose or water truck, shall be available for immediate use during the burn until all fire has been extinguished **(IFC 2018 Section 307.5).**
 - Open burning that is offensive or objectionable because of smoke emissions or when atmospheric conditions or local circumstances make such fires hazardous, shall be prohibited **(IFC 2018 307.1.1).**
7. Any person or resident obtaining a burn permit does so at their own risk. In no event shall any liability or damage be imposed upon the organization authorizing the permit if damages and/or injury are sustained as a result of any burning.
8. Failure to comply with any provision of this permit and/or its application may result in the loss of future burning privileges and the issuance of a citation charging the applicant with a direct violation of the Town of Sunnyvale adopted Fire Code, amendments, and ordinances.

I hereby accept and understand all provisions of the burning permit process.

(Print Name)

(Signature)

**Please fill out all information after this page to complete your
Open Burning Application.**

General Information

Date: _____

Occupant Name: _____

Address: _____

City: _____ State: _____ Zip: _____

Day Phone: _____ Evening Phone: _____

Cell Phone: _____

E-mail Address: _____

DO NOT WRITE BELOW THIS LINE

- Site Inspected by Fire Department Official Y () N ()
- Phone available on site to contact 9-1-1 Y () N ()
- Proposed Burn Site a minimum of 150 ft. from Structures and a minimum of 50 ft. from public roadways & property lines Y () N ()
- Proposed burning of prohibited materials Y () N ()
- Proposed burn site is of manageable size and height Y () N ()
- Proposed burn site is downwind of or at least 300 feet away from a structure that may be sensitive to smoke Y () N ()
- Applicant informed of burn regulations (see reverse side) Y () N ()

ADDITIONAL REQUIREMENTS MADE DURING SITE INSPECTION:

INSPECTION: PASSED () FAILED ()

REQUIREMENTS FOR DAY OF BURN:

- Please keep this permit on hand the day of the burn.
- Call Seagoville Fire/PD Dispatch at (972) 287-2999, Option 1 prior to burning.
- Do not burn if wind is 15 mph or greater.
- Fires must be out prior to sunset.
- Must have adequate water supply available during burn.
- Fire must be supervised at all times during burn.

AUTHORIZED BY: _____ DATE: _____