

# Sign Permit Application - Permanent Sign

TOWN OF SUNNYVALE  
127 N Collins Road  
Sunnyvale, Texas 75182  
(972) 203-4188



Application Date _____	
Business Name/Tenant: _____	
Physical Street Address: _____	
Business Owner: _____	
Contact Number: _____	Email: _____
Type of Sign: <input type="checkbox"/> Wall Sign/Building	<input type="checkbox"/> Monument <input type="checkbox"/> Other
Description of Work <input type="checkbox"/> New	<input type="checkbox"/> Reface <input type="checkbox"/> Repair
Height: _____	Width: _____ Elevation: _____
Sign Wording: _____	
Sign Company: _____	
Contact Number: _____	Email: _____

**THE FOLLOWING ITEMS MUST BE INCLUDED WITH THE PERMIT BEFORE IT CAN BE PROCESSED:**

- One (1) legible copy of a site plan, survey plat or color photo showing location and dimensions.
- One (1) copy of a complete drawing of the sign including all dimensions for sign. This drawing must also include all information located on the sign.

**The undersigned agrees to abide by all ordinances and regulations of the Town of Sunnyvale relating to buildings, signs, and premises. The undersigned agrees to abide by all lawful decisions of the Code Enforcement and/or the Building Official and/or made with reference to any questions arising by reason of work undertaken under the permit herein applied for.**

**Applicant Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

<b>TOWN OF SUNNYVALE USE ONLY:</b>	
Beginning Date of Review: _____	Sign Already Installed <input type="checkbox"/> YES <input type="checkbox"/> NO
Type of sign: _____	<input type="checkbox"/> Approved <input type="checkbox"/> Denied Permit Fee: _____
Comments: _____	
Approved By: _____	Date: _____

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